Please complete the form with all the required information (\*)

Please send this form to reservations@anajuanturismo.tur.ar in PDF format

**PERSONAL INFORMATION**

|  |  |
| --- | --- |
| **Title:** *Prof, Dr, Mr, Mrs, Other* |       |
| **Last name (\*):**  |       |
| **Name (\*):**  |       |
| **Address (\*):**  |       |
| **City (\*):**  |       | **Country (\*):** |       |
| **Phone (\*):** |       |
| **Fax:** |       |
| **Email (\*):** |       |
| **Accompanying person** **(please include age of children):**  |       |

*Phone/fax: Please include country+city code*

**HOTEL IN BUENOS AIRES**

|  |  |
| --- | --- |
| **First choice hotel:** |       |
| **Second choice hotel** (if first not available): |       |
| **Special requirements:** |       |
| **Type of rooms:** |       |
| **Check in date:** |       |
| **Check out date:** |       |
| **Number of nights:** |       |
| **Smoking or non-smoking:** |       |
| **TOTAL:** |       |

**EXCURSIONS IN BUENOS AIRES**

|  |  |
| --- | --- |
| **Hotel in Buenos Aires:**  |       |

|  |  |  |  |
| --- | --- | --- | --- |
| **EXCURSION** | **# PERSONS** | **TOTAL USD** | **DATE** |
| City tour AM |       |       |       |
| City tour PM |       |       |       |
| Postales de Buenos Aires |       |       |       |
| Tigre & Paraná Delta HD |       |       |       |
| Fiesta gaucha |       |       |       |
| Dinner & tango show |       |       |       |

|  |  |
| --- | --- |
| **TOTAL USD:** |       |
| **Comments:**  |       |

**PRE & POST TOURS**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **TOUR** | **HOTEL CHOICE** | **TYPE OF ROOM** | **# ROOMS** | **# PERSONS** | **STARTING** **DATE** | **TOTAL** **USD**  |
| Salta & Jujuy |       | Select |     |     |       |       |
| Bariloche |       | Select |     |     |       |       |
| Ushuaia |       | Select |     |     |       |       |
| El Calafate |       | Select |     |     |       |       |
| Iguazú Falls |       | Select |     |     |       |       |
| Mendoza |       | Select |     |     |       |       |

|  |  |  |
| --- | --- | --- |
| **TOTAL USD:** |       |  |
| **Comments:**  |       |  |

**TRANSFERS**

|  |  |
| --- | --- |
| **Arrival transfer (\*):** | Select |
| **Airport (\*):** |       | **Hotel (\*):** |       |
| **Arrival date (\*):** |       | **Flight (\*):** |       |
| **Arrival time (\*):** |       | **# Persons (\*):** |       |
| **Names (\*):**  |       |

|  |  |
| --- | --- |
| **Departure transfer (\*):** | Select |
| **Hotel (\*):** |       | **Airport (\*):** |       |
| **Departure date (\*):** |       | **Flight (\*):** |       |
| **Departure time (\*):** |       | **# Persons (\*):** |       |
| **Names (\*):**  |       |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **TOTAL USD:** |       |  |  |  |
| **Comments:**  |       |  |  |  |

|  |
| --- |
| **IMPORTANT INFORMATION:****Car capacity:** 2 passengers maximum / 1 piece of luggage each**Van capacity:** 6 passengers maximum / 2 pieces of luggage eachARRRIVAL TRANSFER:* Arrival flight time is locally checked, so in case of delays, the car drivers will be aware of it.
* Special information regarding arrivals at TERMINAL “A”, Ezeiza airport: as soon as you go out from customs control, you will enter the airport main hall. There you will find a car driver displaying a sign with your name. Beware that once you leave customs control you can go to your right or your left. If you don’t get in touch with the person who is waiting for you, please verify both sides of the exit.

DEPARTURE TRANSFER:* INTERNATIONAL FLIGHTS FROM EZEIZA AIRPORT, MINISTRO PISTARINI: Transfer from downtown Buenos Aires to the airport can take at least 45 minutes but considering heavy transit, rush hours and eventual strikes; it is wiser to calculate at least one net hour (or more) for the transfer. As check-in starts 3 hours before the flight departs, we set by default the pick-up time from the hotel 4 hours before international departures and 3 hours for domestic departures. In case you wish a different pick-up time, please advice. D
* DOMESTIC FLIGHTS FROM AEROPARQUE JORGE NEWBERY: The domestic airport is located in town. Out of rush hours, transfer from downtown Buenos Aires should take 20; but we recommend leaving earlier in case of transit delays. Our pick-up time by default is 2 hours before departure, and 3 hours for regional/international flights. In case you wish to arrange a different pick-up time, please let us know.
 |

**PAYMENT**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Mastercard**  |       | **Visa** |        | **American Express** |        |

I authorize Ana Juan Congresos & Turismo to debit from my credit card the amount detailed below:

|  |  |
| --- | --- |
| **TOTAL USD:** |       |
| **Card number (\*):** |       |
| **Security code (\*\*):** |       | **ICA (\*\*\*):** |       |
| **Deadline (\*):** |       |  |  |
| **Issuing bank (\*):** |       |
| **Cardholder’s name (\*):** |       |
|  |  |
| **Billing address:** |       |
| **Passport number (\*):**  |       | **Birth date (\*):** |       |

\*\* VISA & MASTERCARD: Numbers (3) which appear on the back of the card, next to the last four numbers of your card.

\*\* AMERICAN EXPRESS: Numbers (4) printed above your card number to the right.

\*\*\* MASTERCARD: Printed on the back of the card. It reads ICA and four numbers.

|  |  |
| --- | --- |
| If you wish to receive our bank account details, please inform | Select |
|  |  |
| **I ACCEPT THE RESERVATION GENERAL CONDITIONS** | Select |

|  |
| --- |
| **HOTEL BOOKING AND PAYMENT CONDITIONS** (online booking www.anajuanturismo.tur.ar)ALL RESERVATIONS SHOULD BE MADE FOR A MINIMUM OF 3 NIGHTSFull payment is required at the moment of booking. Reservation will not be confirmed without payment. ALL BANK CHARGES HAVE TO BE PAID BY THE PARTICIPANT. * Participants whose cancellation is received 45 days before arrival date will be refunded in full, less bank charges.
* Participants whose cancellation is received between 44 and 15 days before arrival date will be charged with a cancellation fee equivalent to two (2) nights’ accommodation. Balance will be refunded, less bank charges.
* No refunds will be made for cancellations received 14 or less days before arrival date.

**PRE & POST CONGRESS TOURS CONDITIONS**Booking form has to be downloaded from the congress web site and sent to the e-mail address: reservations@anajuanturismo.tur.ar * 50% amount of the tour price should be paid through the reservation form.
* Balance should be received one (1) month before the starting date of the tour.
* Participants whose cancellation is received 45 days before arrival date will be refunded in full, less bank charges.
* Participants whose cancellation is received between 44 and 15 days before arrival date will be charged with a cancellation fee equivalent to 50% of the tour price. Balance will be refunded, less bank charges.
* No refunds will be made for cancellations received 14 or less days before arrival date.

**BUENOS AIRES SIGHT-SEEING AND TRANSFERS CONDITIONS** Booking form has to be downloaded from the congress web site and sent to the e-mail address: reservations@anajuanturismo.tur.arPayment should be sent at the time of sending the reservation form.To be entitled to full refund, cancellations should be reported 72 hours prior to the operating date (Bank charges will not be refunded). |